

# Independent Forge Company

Purchasing & Quality Terms & Conditions

Clause can be obtained at: <http://www.Independentforge.com>

**All suppliers must comply with the basic Quality Clauses. Additional Quality clauses will be noted on the Purchase Order as required.**

## QA 1

INSPECTION REQUIREMENTS -SUPPLIERS MUST FURNISH INSPECTION REPORTS BASED ON THE FOLLOWING CRITERIA: A) FINAL INSPECTION REPORT FOR EACH LOT – 100% INSPECTION REQUIRED PER FURNISHED BLUEPRINT. B) FINAL INSPECTION REPORT (SAMPLE) FOR EACH LOT USING SAMPLING PLANS BASED ON ANSI/ASQ Z1.4 & Z1.9

## QA 2

SOURCE INSPECTION AT THE SUPPLIER'S FACILITY IS REQUIRED.

## QA 3

FIRST ARTICLE INSPECTIONS IAW THE LATEST REVISION IN EFFECT OF SAE AS9102 MUST BE PERFORMED AND CONDUCTED ON A SAMPLE PART REPRESENTATIVE OF THE FIRST PRODUCTION RUN. THE SUPPLIER ASSUMES ALL FINANCIAL RESPONSIBILITY FOR REPLACEMENT, REWORK AND MATERIAL WHEN PRODUCTION OF PARTS IS BEGUN WITHOUT FIRST ARTICLE INSPECTION APPROVAL FORM QUALITY. AS9102 FORM REQUIRED WHEN STIPULATED ON PURCHASE ORDER.

## QA 4

ANY DELAY IN SHIPMENT FOR ANY REASON HAS TO BE CONVEYED TO INDEPENDENT FORGE CO. PURCHASING & QUALITY AS SOON AS THE DELAY IS KNOWN BY THE SUPPLIER.

## QA 5

ANY CHANGE TO THE CONTRACT REQUIREMENTS BY THE SUPPLIER MUST BE APPROVED BY INDEPENDENT FORGE CO. IN WRITING.

## QA 6

ALL INFORMATION IN THE CONTRACT MUST BE HELD IN CONFIDENCE BY THE SUPPLIER AND NO THIRD-PARTY REQUEST FOR INFORMATION WILL BE AUTHORIZED UNLESS INSTRUCTED IN WRITING BY INDEPENDENT FORGE CO. REPRESENTATIVE. ALL DOCUMENTS TO BE RETAINED FOR 15 YEARS MINIMAL, UNLESS EXTENDED RETENTION IS REQUIRED BY CUSTOMER QUALITY FLOW-DOWN OR AS REQUIRED BY CUSTOMER.

## QA 7

IN ADDITION TO OUR RIGHT OF ACCESS, THE SUPPLIER AGREES TO RIGHT OF ACCESS FOR OUR CUSTOMERS, OR REGULATORY AGENCIES TO ALL FACILITIES AND RECORDS IN THE PERFORMANCE OF THIS CONTRACT.

## QA 8

SUPPLIERS AND SUBCONTRACTORS ARE REQUIRED & MUST HAVE A QUALITY SYSTEM IN COMPLIANCE TO AS9003, AS9100, NADCAP OR ISO9001 AS APPLICABLE BY OUR CUSTOMER. (Unless prior special approval is set forth in writing by Independent Forge Co.)

## QA 9

SUBCONTRACTORS ARE REQUIRED TO NOTIFY INDEPENDENT FORGE CO. QUALITY PRIOR TO TRANSFERRING ANY WORK TO A NEW FACILITY INDEPENDENT FORGE CO. WILL DETERMINE PRIOR TO THE TRANSFER IF SUBCONTRACTOR MAY PERFORM THE TRANSFER OF WORK.

## QA 10

THE SUPPLIER, UPON DISCOVERY OF A SHIPMENT / DELIVERY OF NONCONFORMING PRODUCT MUST PROVIDE A NOTICE OF DISCOVERY TO THE BUYER WITHIN 48 HOURS OF DISCOVERY. DELIVERY AND QUALITY PERFORMANCE IS MONITORED AND EXPECTED TO MEET THE ESTABLISHED GOALS.

## QA 11

SUPPLIER SHALL, ON REQUEST, ON FORMS DESIGNATED BY BUYER, PROVIDE STATEMENTS OF CORRECTIVE ACTION ON FAILURES OF SUPPLIER'S HARDWARE OR QUALITY SYSTEM. CORRECTIVE ACTION STATEMENTS, AT BUYER'S OPTION MAY REQUIRE APPROVAL SIGNATURE BY BUYER QUALITY REPRESENTATIVE. ALL REJECTED ARTICLES RESUBMITTED BY THE SUPPLIER TO THE BUYER SHALL BEAR ADEQUATE IDENTIFICATION INCLUDING REFERENCE TO BUYER'S REJECTION DOCUMENT.

## QA 12

(1) THE BUYER, THEIR CUSTOMER AND REGULATORY AUTHORITIES SHALL BE GRANTED THE RIGHT OF ACCESS TO ALL SUPPLIER'S FACILITIES INVOLVED IN THE ORDER AND ALL APPLICABLE QUALITY RECORDS. (2) THE RIGHT TO VERIFY AT THE SUPPLIER'S PREMISES THAT SUBCONTRACTED PRODUCT CONFORMS TO SPECIFIED REQUIREMENTS. SUCH CERTIFICATION SHALL NOT BE USED BY THE SUPPLIER AS EVIDENCE OF EFFECTIVE CONTROL OF QUALITY BY THE SUPPLIER.

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### QA 13

PARTS, ASSEMBLIES AND COMPONENTS SHALL BE IDENTIFIED AS SPECIFIED ON THE ENGINEERING DRAWING. WHEN IDENTIFICATION IS NOT SPECIFIED ON THE ENGINEERING DRAWING, THE PRODUCT SHALL BE IDENTIFIED WITH THE PART NUMBER SPECIFIED ON THE PURCHASE ORDER. WHEN ITEMS ARE TOO SMALL TO EASILY IDENTIFY, THEY MAY BE BAGGED AND TAGGED WITH THE PROPER IDENTIFICATION INDICATED ON THE BAG OR TAG. RAW MATERIAL PROCURED TO FEDERAL, MILITARY, AEROSPACE OR OTHER SPECIFICATION SHALL BE MARKED AND IDENTIFIED PER THE REQUIREMENTS OF THE IDENTIFICATION SPECIFICATION, WHICH IS REFERENCED IN THE CONTROLLING (I.E. FEDERAL, MILITARY, AEROSPACE, ETC.) SPECIFICATION.

### QA 14

REQUIREMENTS FOR THE SUPPLIER TO COMPLY WITH EXECUTIVE ORDER E13224. SUPPLIER SHALL NOT ENGAGE IN ANY TRANSACTION OF ANY TYPE WITH PERSONS OR BUSINESSES OR ORGANIZATIONS WHO COMMIT, THREATEN TO COMMIT OR SUPPORT TERRORISM.

### QA 15

THE SUPPLIER SHALL IDENTIFY ALL MATERIALS AND ARTICLES, WHICH HAVE DEFINITE CHARACTERISTICS OF QUALITY DEGRADATION WITH AGE OR ENVIRONMENT. THE SUPPLIER SHALL AFFIX THIS INFORMATION DIRECTLY ON THE MATERIAL CONTAINER OF ARTICLE. THIS IDENTIFICATION SHALL INDICATE THE DATE USEFUL LIFE WAS INITIATED AND THE DATE OR CYCLE AT WHICH THE USEFUL LIFE WILL BE EXPENDED. WHEN ENVIRONMENT IS A FACTOR IN DETERMINING USE FULL LIFE, THE IDENTIFICATION SHALL INCLUDE THE STORAGE CONDITION (I.E., TEMPERATURE, HUMIDITY, ETC.) REQUIRED, TO ACHIEVE THE STATED LIFE. A MINIMUM OF 75% OF THE APPLICABLE MATERIAL/ARTICLE SHELF LIFE SHALL REMAIN UPON RECEIPT OF THE MATERIAL BY BUYER OR THE MATERIAL IS SUBJECT TO REJECTION AND RETURNED TO THE SUPPLIER.

### QA 16

UNLESS OTHERWISE SPECIFIED BY THE ITEM DRAWING, SPECIFICATION OR PURCHASE ORDER, THE SUPPLIER IS RESPONSIBLE FOR ASSURING THAT ALL ITEMS ARE DELIVERED WITHOUT DAMAGE OR DETERIORATION AND ARE EFFICIENTLY AND ECONOMICALLY PACKED FOR THE METHOD OF TRANSPORTATION AND TYPE OF HANDLING INVOLVED. UNIT AND INTERMEDIATE PACKAGING WILL BE EMPLOYED AS NECESSARY TO PREVENT DAMAGE OF DETERIORATION.

### QA 17

EACH SHIPMENT WILL BE ACCOMPANIED BY A LEGIBLE AND REPRODUCIBLE COPY OF A CERTIFICATE OF CONFORMANCE, WITH THE SIGNATURE OF A RESPONSIBLE REPRESENTATIVE STATING MATERIAL, PROCESS, OR ARTICLE BEING SHIPPED MEETS REQUIREMENTS OF APPLICABLE DRAWINGS OR SPECIFICATION CITED IN PURCHASE ORDER. SUPPLIER WILL INCLUDE DATE OF MANUFACTURE ON CERTIFICATE OF CONFORMANCE. IF AN OUTSOURCE PROCUREMENT SPECIFICATION IS CALLED OUT ON THE PURCHASE ORDER, INCLUDE THE CURRENT REVISION LEVEL.

**FOR PROCESSING SUPPLIERS, THE FOLLOWING ARE THE MINIMUM REQUIREMENTS.**

### QA 18

PROCESSING SUPPLIERS MUST FURNISH PROCESSING CERTIFICATIONS TO THE PURCHASE ORDER REQUIREMENTS, AND SHALL NOT PROCESS ANY PARTS FOR WHICH THEY ARE NOT CERTIFICATED OR APPROVED. AFTER 01-01-07 NADCAP / AND OR SPECIFICATION OWNER APPROVAL IS REQUIRED. ACCEPTABLE QUALITY SYSTEM REQUIREMENT IS AC7004 OR ISO9001:2008, OR AS9100 ANY REVISION.

### QA 19

A LEGIBLE AND REPRODUCIBLE COPY OF SPECIAL PROCESS CERTIFICATIONS (I.E. TEST, HEAT TREAT, NONDESTRUCTIVE TESTING, ETC.) WILL ACCOMPANY EACH SHIPMENT OF MATERIAL, PARTS, OR ASSEMBLIES. SPECIAL PROCESSES WILL BE PERFORMED TO THE LATEST REVISIONS, (PROCESS SPECIFICATION OWNER) AND APPROVED SOURCES.

**FOR MATERIAL SUPPLIERS, THE FOLLOWING ARE THE MINIMUM REQUIREMENTS.**

### QA 20

MATERIALS(S) NOTED ON THIS PURCHASE ORDER MUST BE SUPPLIED IN ACCORDANCE WITH OSHA'S HAZARD COMMUNICATION STANDARD 29CFR1910- 1200, OSHA INSTRUCTION CPL2-262-05413 A "SAFETY DATA SHEETS". ALL FIRST-TIME ORDERS MUST BE SUPPLIED WITH "SAFETY DATA SHEETS". MATERIALS NOT RECEIVED IN COMPLIANCE WITH AFOREMENTIONED OSHA REQUIREMENTS, WILL BE SUBJECT TO IMMEDIATE REJECTION AND RETURN AT SUPPLIER'S EXPENSE. IN ADDITION, IF THE SUPPLIER IS AWARE OF ANY ADDITIONAL PRECAUTIONS AND/OR HANDLING TECHNIQUES INSTITUTED WITH REGARDS TO OTHER CUSTOMERS, SELLER IS REQUIRED TO SUBMIT THOSE SAFEGUARDS WITH SDS. SUPPLIER IS REQUIRED TO FORWARD A TOXIC SUBSTANCES CONTROL ACT (TSCA) CERTIFICATION LETTER TO THE BUYER FOR THE PRODUCT(S) PURCHASED ON THIS PURCHASE ORDER WITH THE STATEMENT THAT, "EVERY CHEMICAL COMPONENT OF THE PRODUCT(S) IS LISTED BY THE TOXIC SUBSTANCES CONTROL ACT INVENTORY (P.L.94-94-969)"

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<b>QA 20 (continue)</b>
MATERIAL SUPPLIERS MUST FURNISH MATERIAL CERTIFICATIONS TO THE PURCHASE ORDER REQUIREMENTS AND SHALL NOT SUPPLY MATERIAL FOR WHICH THEY ARE NOT CERTIFICATED OR APPROVED. WHEN NOTED ON OUR PURCHASE ORDERS, RAW MATERIAL SUPPLIED MUST BE U.S.A. DOMESTIC MATERIAL. ACCEPTABLE QUALITY SYSTEM REQUIREMENT ARE AC7004 OR ISO9001, OR AS9100, NADCAP ANY REVISION. <b>FOR MACHINING AND MANUFACTURING SUPPLIERS QA 1 - QA 12 ARE APPLICABLE.</b>
<b>FOR CALIBRATION/TESTING SUPPLIERS, THE FOLLOWING ARE THE MINIMUM REQUIREMENTS.</b>
<b>QA 21</b>
SUPPLIER SHALL HAVE A CALIBRATION SYSTEM THAT ASSURES COMPLIANCE WITH ANSI/ISO/ASQ QE19011S-2008 "AMERICAN STANDARD FOR CALIBRATION", ANY DEVIATION OR WAIVER TO THIS REQUIREMENT MUST BE APPROVED BY THE BUYER'S MATERIAL AND QUALITY ASSURANCE REPRESENTATIVE.
<b>QA 22</b>
CALIBRATIONS/TEST SUPPLIERS MUST FURNISH CALIBRATION/TEST REPORTS TO THE PURCHASE ORDER REQUIREMENTS, AND BE TRACEABLE TO THE SPECIFIC EQUIPMENT OR ITEM FOR WHICH THEY ARE CALIBRATING OR TESTING TRACEABILITY TO NIST AND/OR OTHER NATIONAL OR INTERNATIONAL STANDARDS MUST BE SUPPLIED ISO9001:2008, ISO 17025, NADCAP TESTING, ANSI Z540, AND/OR NAVLAP ACCREDITATION WILL BE THE QUALITY SYSTEM REQUIREMENTS. ACTUAL DATA MUST BE SUPPLIED.
<b>QA 23</b>
A LEGIBLE AND REPRODUCIBLE COPY OF MATERIAL TEST REPORTS WILL ACCOMPANY EACH SHIPMENT. TEST REPORTS WILL BE IDENTIFIED WITH SPECIFICATION NUMBER AND HEAT AND/OR CURE LOT NUMBER. CHEMICAL AND PHYSICAL TEST REPORTS WILL INCLUDE ACTUAL NUMERICAL VALUES FOR EACH PROPERTY TESTED IN ACCORDANCE WITH THE APPLICABLE SPECIFICATION. WHEN MORE THAN ONE SPECIMEN IS REQUIRED, TEST RESULTS OF EACH IS REQUIRED ON THE REPORT. SPECIFICATION AND REVISION WILL BE SHOWN ON EACH TEST REPORT FURNISHED.
<b>QA 24</b>
MATERIALS SUPPLIED MUST BE IN COMPLIANCE WITH THE BERRY AMENDMENT, 10 U.S.C. 253b, AND 48 C.F.R. 225.7002-1 THROUGH 225.7002-3 (REGULATIONS IMPLEMENTING THE BERRY AMENDMENT)
<b>COUNTERFEIT PARTS NON-ELECTRONIC &amp; ELECTRONIC DETECTION AND AVOIDANCE</b>
<b>QA 25</b>
ALL COUNTERFEIT PARTS WILL BE QUARANTINED AND REPORTED IN ORDER TO PREVENT THEIR UNINTENDED USE AND ALL RELEVANT PARTIES WILL BE NOTIFIED. THE SELLER AND ITS SUB-CONTRACTORS SHALL HAVE A COUNTERFEIT DETECTION PROCESS FOR ALL ELECTRICAL, ELECTRONIC, ELECTROMECHANICAL AND ELECTRO-OPTICAL COMPONENT PARTS THAT MEETS THE INTENT OF SAE STANDARD AS5553, COUNTERFEIT ELECTRONIC PARTS, AVOIDANCE, DETECTION, MITIGATION, AND DISPOSITION. <b>REPORTING:</b> SUPPLIER MUST IMMEDIATELY NOTIFY IN WRITING ANY INSTANCES OF HAVING SUPPLIED OR HAVING USED IN A SUPPLY COUNTERFEIT ELECTRONIC PARTS OR SUSPECT COUNTERFEIT ELECTRONIC PARTS. IF COUNTERFEIT PARTS ARE FURNISHED UNDER AN ORDER OR FOUNDED IN ANY OF THE CUSTOM ASSEMBLED GOODS DELIVER HEREUNDER. SUCH ITEMS WILL BE IMPOUNDED BY INDEPENDENT FORGE CO.
<b>QA 26</b>
INDEPENDENT FORGE CO. EXPECTED ETHICAL BEHAVIOR, IN ADDITION TO, AWARENESS OF PRODUCT CONFORMITY AND AND PRODUCT SAFETY AMONG WORKERS AND THE ORGANIZATION IT WORKS WITH TO ADHERE TO EMPLOYEE POLICIES AND RULES WHILE STRIVING TO MEET AND EXCEED THE STANDARDS FOR QUALITY PRODUCTS AND SERVICES.
<b>QA 27</b>
CUSTOMER/GOVERNMENT SOURCE INSPECTION SERVICE - A SERVICE CHARGE OF \$165.00 WILL BE SHOWN AS A SEPARATE LINE ITEM FOR EACH INSPECTION LOT REQUIRED BY THE CUSTOMER. A DELIVERY SCHEDULE OF MORE THAN ONE LOT WILL REQUIRE AN "INSPECTION SERVICE CHARGE" FOR EACH LOT. THIS CHARGE IS IN ADDITION TO ANY OTHER LOT CHARGES SUCH AS PACKAGING, MULTIPLE DESTINATIONS, ETC